



CHHUNY, LLC

Financial Management Services (FMS)

Tips/Tricks for Due Diligence Statement:

- Medicaid (waiver) **must** be the payor of last resort for all project requests.
- CMs are **required** to explore all other possible funding sources before requesting a project through the waiver.
- FMS will now be reviewing Due Diligence Statements at intent request to confirm that the waiver is not being used as the first option for coverage.
- The following resources should be explored, including but not limited to:
 - Access to Home, <https://hcr.ny.gov/access-home>.
 - Third Party Health Insurance (TPHI)
 - Durable Medical Equipment (DME) (AAT)
 - Community programs and grants (ex. churches, non-profit organizations)
 - ACCES-VR (VMODS)
- The Due Diligence Statement should detail how resources such as those described above were explored and why they were not able to fund the project request.
- If the Due Diligence Statement does not clearly identify that a reasonable attempt to identify other funding sources has been conducted, FMS reserves the right to request more information before proceeding with the request.