



Home and Community Based Services

Quick Reference Guide for Care Managers to access HCBS guidance, manuals, rates and other important information

Prepare to Meet with Child/Family

Discuss Child/Youth Needs

Is the Child/Youth HCBS Eligible?

What HCBS would be beneficial?

What HCBS providers can you refer to?

Follow-Up with Provider Referral

Update POC

Prepare to Meet with Child/ Youth/Family	As a Care Manager, where can I find helpful materials to educate myself BEFORE meeting with the child/youth/family to discuss HCBS?
HCBS Provider Manual	FINAL Home and Community Based Services Provider Manual (PDF) – April 1, 2019
HCBS Services Overview	<ul style="list-style-type: none"> Caregiver/Family Supports and Services, Community Self-Advocacy Training and Supports, and Respite: https://ctacny.org/training/childrens-aligned-hcbs-series-webinar-1-caregiverfamily-supports-and-services-community Prevocational Employment and Supported Employment: https://ctacny.org/training/childrens-aligned-hcbs-series-webinar-2-prevocational-employment-and-supported-employment Community Habilitation, Day Habilitation, and Palliative Care Services: https://ctacny.org/training/childrens-aligned-hcbs-series-webinar-3-community-hab-day-hab-and-palliative-care Adaptive and Assistive Equipment, Vehicle Mods, Environmental Mods, and Non-Medical Transportation: https://ctacny.org/training/childrens-aligned-hcbs-series-webinar-5-adaptive-and-assistive-equip-vehicle-mods Interim HCBS: Family Peer Supports, Youth Peer Supports and Training, and Crisis Intervention: https://ctacny.org/training/childrens-aligned-hcbs-series-webinar-4-fpss-ypst-and-ci-interim-hcbs
Discuss Child/Youth Needs	I have a Child/Youth who is interested in HCBS, where can I find helpful materials to discuss with the child/youth/family to educate them on HCBS?
HCBS Brochure	Children's Home and Community Based Services Brochure (PDF) – April 17, 2019 (Translations coming soon)
HCBS Consumer Web Page	Direct a parent to the Information for Consumers/Medicaid Recipients page: https://www.health.ny.gov/health_care/medicaid/redesign/behavioral_health/children/info.htm
Children/Family Webinar	The Children's Health and Behavioral Health System Transformation in NY, Children/Family Webinar, Feb. 26, March 21, 2019: https://www.health.ny.gov/health_care/medicaid/redesign/behavioral_health/children/docs/childrens_transformation_slides_for_consumers_3_21_19.pdf
Managed Care Complaints?	1-800-206-8125 or email: managedcarecomplaint@health.ny.gov
Is the Child/Youth HCBS Eligible?	How do I determine if the child/youth is eligible for HCBS? Once eligibility is determined, how does the child/youth enroll in the Children's Waiver?
REVIEWING HCBS Level of Care (LOC) Eligibility Determination	Children's Aligned HCBS LOC Eligibility Determination – April 23, 2019 (PDF)
Eligibility Forms	<ul style="list-style-type: none"> Freedom of Choice – DOH-5276 (PDF) Licensed Practitioner of the Healing Arts (LPHA) Attestation – DOH-5275 (PDF) Childhood Medical Disability Report – DOH-5151 (PDF)

	<ul style="list-style-type: none"> • Questionnaire of School Performance – DOH-5152 (PDF) • Description of Child’s Activities – DOH-5153 (PDF) • Disability Review Team Certificate – DOH-5144 (PDF)
Notice of Determination	<ul style="list-style-type: none"> • Notice of Decision For Enrollment or Denial of Enrollment in the New York State 1915(c) Children’s Waiver (PDF) • Notice of Decision For Discontinuance in the New York State 1915(c) Children’s Waiver (PDF)
Children and Youth Evaluation Services (C-YES)	<p>The Children and Youth Evaluation Service (C-YES) is a statewide program that determines whether a child/youth (under age 21) is eligible for Home and Community Based Services (HCBS) for children who do not currently have Medicaid or for children who opt-out of the Health Home Serving Children’s program. To make a referral or learn more information – C-YES</p> <ul style="list-style-type: none"> • C-YES Referral Form Instructions (PDF) – April 18, 2019 <p>C-YES is available to answer any questions you may have about HCBS and/or our services. Call C-YES at 1-833-333-CYES (1-833-333-2937). TTY: 1-888-329-1541.</p>
Plan of Care	How do I develop and maintain the HCBS Plan of Care (POC)?
Children’s HCBS Planning and Plan of Care Development	https://ctacny.org/training/childrens-hcbs-planning-and-plan-care-development
HCBS Service Plan Guidance	HCBS Service Plan under the 1915c Children’s Waiver (PDF) – May 15, 2019
Additional Resources	Who do I contact if I have questions?
Email for Questions you have for the State related to HCBS	Children’s Behavioral Health Transition Mailbox: BH.Transition@health.ny.gov
Capacity Management Email	Capacitymanagement@health.ny.gov
Managed Care Email	OMH-Managed-Care@OMH.ny.gov
Children’s Health Home Questions	hhsc@health.ny.gov